

# Co-Collections Manager (Collections Engagement) at Chesham Museum



Chesham Museum tells the story of the town and its people over its long history but particularly from the 18th century to the present day. Since its inception in the early 1990s the Museum has acquired a substantial archive of images, artefacts, documents and audio material. The Museum has moved its home to Chesham Town Hall, from where visitors can access a selection of objects from the collection and speak to volunteers about getting involved further. The new space is open 2 days a week on a (Wednesday and Saturday) from 10am to 3pm.

## What the role involves

- Providing curatorial support to make collections more accessible in the gallery space, online and through outreach programmes.
- Creating and leading a programme of changing displays
- Monitoring, triaging and responding to collection and project inquiries through the info@ email
- Working closely alongside other Co-Collections Managers to support Visitor Services Manager (VSM) with larger-scale museum projects
- Working alongside other Co-Collections Managers to develop and make best use of collections volunteers and stewards to support collections engagement work.

## Would suit you if you

- Are creative and idea-driven
- A great collaborator
- Are interested in gaining curatorial experience

## What you would expect from us

- A full induction
- Optional quarterly 1 - 1 Career Professional Development (CPD) sessions and signposting to wider training opportunities and sector-specific meetings.
- Access to free volunteer-only events and programming
- Project-related work may come with offer of a fee, commensurate with project size, duration and the post-holder's experience and securing of grants to cover such costs.
- Reasonable expenses will be paid.

*To apply for this voluntary role, please send an email with your CV to [communications@cheshammuseum.org](mailto:communications@cheshammuseum.org) with your full name and "Co-Collections Manager - Collections Care" in the subject line.*

**Applications close 15th January 2025**